



# Los Angeles Area Regional Training Group

## *Joint Powers Authority*

### **Los Angeles Area Regional Training Group Joint Powers Authority**

Special Closed Session Meeting of the RTG-JPA Executive Committee  
Virtual Meeting

**January 9, 2023  
10:00 AM**

#### **EXECUTIVE ORDER NO. N-29-20**

This meeting will be conducted virtually pursuant to Section 3 of Executive Order No. N-29- 20 issued by Governor Newsom on March 17, 2020.

Accordingly, Executive Committee Members will be provided with a meeting login number and conference call number; they will not be physically present at the Regional Training Center.

This special meeting is closed session and accessible to the RTG JPA Executive Committee and Budget Committee Chair, (Chief Mike Lang) and Bylaws Committee Chair, (Chief Paul Riddle) by joining virtually via Zoom. Log in information will be provided in email invite.

Documents related to an Agenda item are available to the public at the Santa Fe Springs Fire Rescue Headquarters located 11300 Greenstone Ave. Santa Fe Springs, CA 90670, during normal business hours and the RTG's website at [www.laartg.org](http://www.laartg.org)

#### **Agenda**

- 1. Call to Order** – JPA Chair, Chief Nigg
- 2. Flag Salute**
- 3. Invocation**
- 4. Roll Call by Chief Nigg:**
  - **JPA Executive Committee Roll Call:**

Chair: Chief Nigg  
Vice Chair: Chief Hurlock  
Secretary: Chief Bartlett  
Treasurer: Chief Hallock  
Controller: Chief English  
RTG Executive Director:  
Chief Jim Birrell

Budget Committee Chair:  
Chief Lang  
Bylaws Committee Chair:  
Chief Riddle  
JPA Attorney's Office:  
James Oldendorph



### **5. Report of the posting of the Special Meeting Agenda by Host Agency (Santa Fe Springs Fire Rescue)**

- This notice was posted on January 5<sup>th</sup>, 2023, by Chief Van Meeteren in the Lobby of SFSFR Headquarters located at 11300 Greenstone Ave. Santa Fe Springs, CA 90670.

### **6. Agenda Additions, Deletions, Changes and Adoptions – None**

### **7. Los Angeles Area Regional Training Group Foundation Tax Exempt Approval and Actions Needed:**

#### **BACKGROUND:**

At its March 16<sup>th</sup>, 2022, meeting, the RTG JPA Signatory Members voted to enter into an agreement with Attorney Chris Morris with the Law Firm, James J. Cunningham to provide services to establish a 501(c)3.

A motion was made by Chief Lang and seconded by Chief Powell for Chief Birrell to pay for these services (Retainer & filing fees) up to \$5,500 from his personal funds and to be reimbursed when the RTG JPA acquires revenue for reimbursement.

The RTG Executive Director received a letter from Attorney Chris Morse on January 3, 2023 that the IRS has determined the Los Angeles Area Regional Training Group Foundation is approved exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). (Exhibit A).

#### **RECOMMENDATION:**

It is recommended the RTG JPA Executive Committee Members take the following actions:

1. Review the LAARTG JPA IRS Approval Letter (Exhibit A)
2. Direct the RTG JPA Treasurer and Controller to coordinate and open an account at Firefighter's First Federal Credit Union. This institution is in line with LAAFCA and the RTG Training accounts.
  - a. Chief Birrell volunteers to donate funds needed to establish accounts.
3. Direct the RTG JPA Treasurer & Controller to contact the LAAFCA CPA to enter into this new calendar year with any needed documentation and or government filings.
4. Since the RTG JPA is recognized by the State of CA as a special district, the RTG JPA is required as a special district to file a Financial Transaction Report (FTR) with the CA State Controller.
  - a. Direct the RTG JPA Treasurer & Controller to collaborate with the RTG JPA Executive Director and file a 22/23 Financial Transaction Report (FTR) with the CA State Controller.
  - b. The FTR is filed online through the Local Government Reporting System.  
[https://www.sco.ca.gov/ard\\_locinstr\\_districts\\_forms.html](https://www.sco.ca.gov/ard_locinstr_districts_forms.html)
5. Direct the RTG JPA Treasurer & Controller to report all actions completed at the February 15<sup>th</sup> RTG JPA Meeting.
6. Direct the RTG JPA Budget Committee Chair (Chief Lang) and the RTG Executive Director (Chief Birrell) to pursue any possible and promising philanthropy leads and schedule any meetings and/or presentations needed by RTG JPA Staff or members to take place after the February 15<sup>th</sup>, 2023 RTG JPA Meeting.
7. Direct the By Laws Committee Chair (Chief Riddle) to collaborate with his committee and



the RTG JPA Executive Director to develop Fundraising Policies & Procedures to ensure best practices for accountability and transparency in pursuit of RTG JPA Foundation donations.

8. Discuss related topics and/or recommendations related to Agenda Item Number 7.
9. Motion, second and RTG JPA Executive Committee vote needed to proceed on all actions.

### **8. Next Meeting Date:**

- February 15, 2023 @ 11:00 AM

### **9. Motion to Adjourn:**

## Exhibit A



**Department of the Treasury**  
**Internal Revenue Service**  
**Tax Exempt and Government Entities**  
P.O. Box 2508  
Cincinnati, OH 45201

LOS ANGELES AREA REGIONAL TRAINING  
GROUP FOUNDATION  
11300 GREENSTONE AVENUE  
SANTA FE SPRINGS, CA 90670

**Date:**  
07/14/2022  
**Employer ID number:**  
88-1410825  
**Person to contact:**  
Name: Customer Service  
ID number: 31954  
Telephone: 877-829-5500  
**Accounting period ending:**  
December 31  
**Public charity status:**  
170(b)(1)(A)(vi)  
**Form 990 / 990-EZ / 990-N required:**  
Yes  
**Effective date of exemption:**  
April 1, 2022  
**Contribution deductibility:**  
Yes  
**Addendum applies:**  
No  
**DLN:**  
26053588004102

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

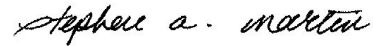
If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

We sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in black ink that reads "Stephen A. Martin". The signature is written in a cursive style with a large initial 'S' and a stylized 'M'.

Stephen A. Martin  
Director, Exempt Organizations  
Rulings and Agreements